

WESTWOOD HIGH SCHOOL JUNIOR CAMPUS
GOVERNING BOARD MEETING MINUTES
WEDNESDAY JANUARY 31, 2024
HELD ON ZOOM

Attendees:

Angel Johnson	Home & School (president)
Richard Langlois	Parent Rep
Tanja Minisini	Parent Rep (chair)
Hitomi Nakamura	Parent Rep (alternate)
Kalpesh Patel	Parent Rep
Barbara Baldino	Teacher Rep
Elizabeth Dawson	Teacher Rep
Meagan Dias	Teacher Rep
Steve Dubinsky	Teacher Rep
Anna Haller	Principal
Hugues Bertrand	Vice Principal
Danny Olivenstein	Commissioner

1 Welcome, Establishment of Quorum/Land Acknowledgement

2 Adoption of Agenda

- The agenda was approved, unanimously via a motion moved by S. Dubinsky & seconded by R. Langlois

3 Adoption of Minutes from November 15, 2023

- The minutes from the November 15 2023 governing board meeting were approved unanimously via a motion moved by E. Dawson & seconded by S. Dubinsky

[WWJR Final GB Minutes Nov 15 2023](#)

4. Email Vote Ratification

Hockey Program Fundraiser

- Funds are being raised for this current school year
- The Hockey Program Fundraiser Email Vote Ratification was approved unanimously via a motion moved by K. Patel & seconded by R. Langlois

5. Reports

5.1 Principals Report

- Please refer to the link below for the Principals Report

[School Council Principals Report Jan 31 2024](#)

5.2 Commissioner Report

- Please refer to the link below for the Commissioner's Report

[Commissioner's Report - January 29, 2024](#)

5.3 Parent Committee Report

- Presentation: Making Sense of the Tell Them For Me Survey (Mathieu Canavan, Director of Educational Services)
- Highlighted the many uses of the TTFM survey
- Provides overall average results, general trends, tracking a cohort, as well as how LBPSB compares to the Canadian norms
- Encouraged the focus to be what the responses are rather than specific numbers
- Many school renovations are being planned this summer

- Government is monitoring CO2 levels in schools & any issues are being monitored & addressed by the LBPSB
- Bus strike is still ongoing; important to know that this strike is between the drivers & the bus company, unfortunately the board has no influence on the situation
- There will be some money from the government to support the schools due to the strike - the board is currently planning how this will be allocated within the government guidelines
- LBPSB scored generally higher than provincial averages in regards to final exams for the 2022-23 school
- LBPSB leads the way with their EDDI focus

5.4 Home & School

- Please refer to the H&S Facebook page for information on the many seminars that are offered to parents
- Preparing for Teacher/Staff Appreciation week
- Steve Dubinsky has been nominated for the Prime Minister Award for Teaching Excellence; results will be given in June

6 New Business

6.1 Field Trip/In School Activities/Changes of Schedule

Ski Trips - February 23 & March 13 2024

- Mount Orford - February 23 2024
- Sutton - March 13 2024
- Cost: \$55 per student
- Transportation: coach bus
- Ratio: 1/10
- 50 students are currently registered
- The February 23 & March 13 ski trips were both approved unanimously via a motion moved by B. Baldino & seconded by K. Patel

Leadership & Empowerment Conference at the Study

- Taking place on April 19 2024 (all day event)
- Transportation: carpool/train
- Cost: no cost to students

- This is a recurring field trip
- The Leadership & Empowerment Conference field trip was approved unanimously via a motion moved by S. Dubinsky & seconded by E. Dawson

St Lazare Hockey Game (St Lazare Arena) - Grade 8

- Taking place on February 16 2024
- Transportation: bus
- Ratio: 1/12
- Goal: promote school spirit
- The St Lazare Hockey Game field trip was approved unanimously via a motion moved by S. Dubinsky & seconded by R. Langlois

FYI

- Requesting a \$10 donation at the door for the upcoming concert (donations will be going towards the purchase of equipment needed for the concert)
- This request was previously approved

6.2 Service Contracts

- No service contracts were mentioned

6.3 School Budget

- The school budget was discussed & reviewed in detail
- The school budget was approved, unanimously via a motion moved by R. Langlois & seconded by K. Patel

6.4 ABAV Plan Summary

- Please refer to the link below for the ABAV Plan Summary
[ABAV Plan Summary](#)
- ABAV Plan Summary can be accessed on the school website
- The ABAV Plan Summary was approved, unanimously via a motion moved by E. Dawson & seconded by S. Dubinsky

6.5 FYI: New Uniform Supplier, Details to Follow

- Looking into hiring a new uniform supplier
- Cost will be the same or maybe even lower
- Working in conjunction with WWSR on this initiative
- More information to come

6.6 School Locks

- Please note that all students require their own lockers/ locks
- We have noticed that these "old" locks get broken, etc
- We realize that some grade 7 students share their lockers/locks
- Cost for new locks will be included in each students school fees

6.7 LBPSB Consultation

Principal Selection Criteria

- Due March 15 2024
- Minutes were not taking during this discussion

[Principal Criteria Consultation Letter - 2024-2025](#)

LBPSB Consultation: Budget 2024-2025

- Due March 28 2024
- Tabled to the March governing board meeting

[Budget Consultation Plan 2024-2025](#)

7 Public Question Period

- No public attended the meeting therefore no questions were mentioned

8 Varia

- S. Dubinsky gave praise to the Home & School for all of the wonderful work that they do, thank you!

9 Adjournment/Next Meeting Date

- A motion to adjourn the meeting at 8:08 pm was approved unanimously; the date of the next governing board meeting is March 20 2024 @ 7:00 pm on Zoom

Respectfully submitted, by Sue Day

Approved _____
A. Haller, Principal

Approved _____
T. Minisini, Governing Board Chair