

Westwood Junior High School Campus

Annual Governing Board Meeting Notes

Thursday, September 12, 2024 at 6:25pm

1. Opening and Welcome

- ❖ Meeting started at 6:25pm
- ❖ Ms. Haller welcomes parents and introduces herself and chair Tanja Minisini

2. Naming of a Secretary

- ❖ Jaimie Boosamra appointed Secretary by acclamation as there were no other volunteers

3. Approval of the Agenda

- ❖ Motion to approve- Steve Dubinsky and seconded by Mike Calo

4. Approval of the minutes of last years General Assembly of Parents

- ❖ Motion to approve- Mike Calo & Natalie Joseph

5. Governing Board

a. Roles and functions of the GB

- ❖ Tanja explains the roles and functions of GB
- ❖ Meetings will be held via Zoom again this year till further notice, 6 or 7 meetings a year

b. Presentation of the Annual Report 2023-24

c. Precision regarding available seats

- I. Nominations received ahead of time
- II. Additional nominations if any
- III. Closing of nominations
- IV. Candidates present themselves

6. Election Procedure

3 Candidates up for election introduced themselves:

1. **Mike Calo**

2. **Derek Kenny**

3. **Chris Jardim**

- ❖ Election took place for 2 spots open/available

- ❖ Derek Kenny & Mike Calo were elected after vote tally

- ❖ Ballots were motioned to be destroyed by Steve Dubinsky and seconded by Derek Kenny

d. Election of Parent Representative on the GB- explained by Tanja

- ❖ Parent Reps voted in this year- Derek Kenny & Mike Calo

e. Election of Alternate Parent Representatives on the GB

- ❖ Bobie Beaudin

- ❖ Carla Devet Leclerc

- ❖ Chris Jardim

7. Parents Committee:

a. Roles and Functions of the PC- explained by Tanja

b. Election/appointment of the Parent Delegate

- ❖ Derek Kenny volunteered

c. Election/appointment of the Alternate Parent Delegate

- ❖ Tanja Minsini volunteered to be the alternate PC Rep, if needed

8. Formation of a Parent Participation Organization (PPO), if applicable:

- ❖ No PPO was/is being formed at this time.

a. Roles and Functions of the PPO

b. Decision regarding the formation of a PPO

6. Varia

- ❖ No questions

7. Closing of the Meeting

- ❖ Motion to adjourn meeting at 6:52. Motion to approve- Steve Dubinsky and seconded by Mike Calo