

WESTWOOD HIGH SCHOOL JUNIOR CAMPUS
GOVERNING BOARD MEETING MINUTES
TUESDAY, OCTOBER 1, 2024
HELD ON ZOOM

Attendees:

Mike Calo	Parent Rep
Carla Devet Leclerc	Parent Rep (Alternate)
Derek Kenny	Parent Rep
Tanja Minisini	Parent Rep (chair)

Elizabeth Dawson	Teacher Rep
Natasha De Angelis	Teacher Rep
Steve Dubinsky	Teacher Rep
Steve Prahacs	Teacher Rep

Anna Haller	Principal
Hugues Bertrand	Vice Principal

Danny Olivenstein	Commissioner
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1 Welcome/Call to Order/Establishment of Quorum/Land Acknowledgement

- The meeting was called to order at 7:02

2 Adoption of Agenda

- The agenda was approved, unanimously via a motion moved by S. Dubinsky & seconded by D. Kenny

3 Adoption of Minutes from June 27, 2024

- The minutes from the June 27, 2024 governing board meeting were approved, including one abstention, via a motion moved by T. Minisini & seconded by E. Dawson

4 Election of Chairperson

- S. Dubinsky came forth on the floor to nominate T. Minisini as the 2024-2025 WWJR Governing Board Chairperson
- The nomination of T. Minisini as the 2024-2025 WWJR Governing Board Chairperson was seconded by M. Calo
- By acclamation, T. Minisini will be the 2024-2025 WWJR Governing Board Chair

5 Appointment of Secretary

- The appointment of Sue Day as the Recording Secretary for the 2024-2025 school year was approved unanimously, via a motion moved by S. Dubinsky & seconded by T. Minisini

6 Appointment of Community Representatives

- No one came forth to apply for this position therefore at this time, WWJR will not have a Community Representative
- This topic will be revisited at the November governing board meeting

7 Governing Board Operation

7.1 Approval/Modification of Internal Rules of Management

- T. Minisini will email to the governing board members a copy of the Internal Rules of Management for review
- This topic is tabled to the November governing board meeting

8. Reports:

8.1 Principal's Report

- Please refer to the link below for the Principal's report

[Principal's Report](#)

8.2 Commissioner's Report

- Please refer to the link below for the Commissioner's report
[Council of Commissioners Report](#)
- The SNAC AGA took place on Wednesday, September 25 at 6:30 P.M. at the Board offices on Brookdale in the cafeteria
- Parents of students on an IEP can attend & can run for numerous positions on the SNAC committee
- Parents who do not wish to run can still attend, vote for their reps, & then later still attend SNAC meetings; they will not have a vote there but there is much valuable information and a public question period as well
- Principal Haller will find out if it is permitted to send out an email to the parent community regarding promoting parents to attend future SNAC Committee meetings; more information to come regarding this initiative
- Although not all final budget rules for the 2024-2025 academic year have been received from the Government at the time of the meeting, the School Board has opted to propose a budget based on the rules known to date
- It has been confirmed that the budget will be a balanced budget for 2024-2025

8.3 Parent's Committee Representative Report

- The first Parent's Committee meeting will be taking place in the cafeteria at the school board office on Thursday October 10 2024 beginning at 6:00 pm

8.4 Home & School Report

- No formal report was submitted
- Craft fair will be taking place on November 16 2024 (more information to come)

9. Email Vote Ratification

- An email ratification was needed for the Sec 1 Matrix class outdoor education field trip to the Morgan Arboretum located in Sainte Anne de Bellevue on October 8, 2024
- The evote for the Sec 1 Matrix class field trip to the Morgan Arboretum was approved unanimously, via a motion moved by S. Dubinsky & seconded by E. Dawson

10. New business

10.1 Field Trip/in-school activities/changes of schedule

- Members of Life Skills Program will be taking students out to various locations around the community during the school year
- As many as 8 Life Skills students will be carpooled to these locations 3-4 times per year
- Ratio: 4/1
- The blanket approval for Life Skills students to go to various locations around the community during the school year, was approved unanimously, via a motion moved by S. Prahacs & seconded by D. Kenny

10.2 Flag Football Team Hoodies

- The WWJR Flag Football team would like to purchase team hoodies
- Hoodies will be inline with school colours & will cost \$40 per hoodie
- Hoodies will be purchased from Sportstop
- Principal Haller to verify the background of this supplier to make sure that there is no conflict of interest in hiring this supplier
- Hoodies will not be worn in place of the school uniform
- Students will be permitted to wear these hoodies only on game days
- The approval of this supplier is conditional that there is no conflict of interest re Sportstop; this statement was approved unanimously, via a motion moved by S. Dubinsky & seconded by D. Kenny

10.3 Service Contracts

- No service contracts were mentioned

10.4 Selection of GB Meeting Dates 2024-2025

- All meetings will be held on Zoom beginning at 7:00 pm
- Please refer to the dates below for the 2024-2025 governing board meetings
 - November 20
 - January 29
 - March 19
 - May 21
 - June (TBD)

10.5 Emergency Preparedness Binder

- The Emergency Preparedness Binder is updated every school year & is located in the main office
- T. Minisini will review the information in the binder & will approve it on behalf of the governing board

11 Public Question Period

- No public attended the meeting therefore no questions were asked

12 Varia

- D. Olivenstein mentioned that a former WWSR grad will be part of a presentation at the upcoming Teachers Convention on October 18 2024 beginning at 12:15 pm; the student is on a committee called the Ambassadors

13 Adjournment/Next Meeting Date

- A motion to adjourn the meeting at 7:48 pm was approved unanimously; date of the next governing board meeting is November 20, 2024 @ 7:00 pm on Zoom

Respectfully submitted, by Sue Day

Approved _____

A. Haller, Principal

Approved _____

T. Minisini, Governing Board Chair