

WESTWOOD HIGH SCHOOL JUNIOR CAMPUS
GOVERNING BOARD MEETING MINUTES
WEDNESDAY, NOVEMBER 20, 2024
HELD ON ZOOM

Attendees:

Tanja Minisini	Parent Rep (chair)
Kalpesh Patel	Parent Rep

Elizabeth Dawson	Teacher Rep
Natasha De Angelis	Teacher Rep
Steve Prahacs	Teacher Rep

Hugues Bertrand	Vice Principal
Anna Haller	Principal

Danny Olivenstein	Commissioner
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1 Welcome/Call to Order/Establishment of Quorum/Land Acknowledgement

- The meeting was called to order at 6:45

2 Adoption of Agenda

- The agenda was approved, unanimously via a motion moved by E. Dawson & seconded by S. Prahacs

3 Adoption of Minutes from October 1, 2024

[Westwood Jr Minutes, Oct 1 2024](#)

- The minutes from the October 1, 2024 governing board meeting were approved, including one abstention, via a motion moved by S. Prahacs & seconded by K. Patel

4 Email Vote Ratification

4.1 Leadership and Youth Empowerment Summit

- The email vote ratification for the Leadership & Youth Empowerment Summit was approved unanimously, via a motion moved by S. Prahacs & seconded by N. De Angelis

5. Reports:

5.1 Principal's Report

- Please refer to the link below for the Principal's report
[Principals Report](#)
- T. Minisini brought up a concern regarding the busses & the fact that busses are being cancelled without any warning to the parents
- Principal Haller will contact the LBPSB Transportation Department regarding this issue; Principal Haller will also contact Principal Grant at WWSR to discuss this issue

5.2 Commissioner's Report

- Please refer to the link below for the Commissioner's report
[Council of Commissioners Report](#)

5.3 Parent's Committee Representative Report

- No formal report was given
- The next meeting will be taking place at the school board tomorrow evening
- Governing board training will be on the agenda for tomorrow night's meeting
- T. Minisini has requested that the governing board training slideshow be shared; more information to come on this request

5.4 Home & School Report

- WWHS Annual Craft Fair was a huge success, there was a great turnout!
- All monies raised goes back to support our students

6. New Business

6.1 Field Trip/in-school activities/changes of schedule

Ski Trip to Mont Blanc/St Sauveur (grade 7&8)

- Taking place on January 23-24 2025
- Transportation: coach bus
- Cost: \$400
- Ratio: 4/48
- Helmets are mandatory for all skiers/snowboarders
- Acceptance to this trip will be on a first come first serve basis
- Contract will be sent out shortly
- The ski trip to Mont Blanc/St Sauveur was approved unanimously, via a motion moved by E. Dawson & seconded by S. Prahacs

Ski Trip to Mount Orford

- Taking place on February 3 or February 10, 2025 (weather depending)
- Transportation: coach bus
- Cost: \$60 per student
- Ratio: 4/48
- Helmets are mandatory for all skiers/snowboarders

Ski Trip to Mount Sutton

- Date TBD

- Transportation: coach bus
- Cost: \$60 per student
- Ratio: 4/48
- Helmets are mandatory for all skiers/snowboarders
- The ski trips to Mount Orford as well as to Mount Sutton were both approved unanimously, via a motion moved by S. Prahacs & seconded by N. De Angelis

Montreal Science Center (grade 8 MatriX students)

- Taking place on December 11, 2024
- Transportation: bus
- Cost: no cost to parents (Govt Measure to offset cost)
- Ratio: 5/56
- The Montreal Science Center field trip was approved unanimously, via a motion moved by K. Patel & seconded by S. Prahacs

Montreal Holocaust Museum (grade 8)

- Taking place on five days in April: April 2, 3, 9, 15 & 25 2025
- Transportation: bus
- Cost: no cost to parents
- 60 students will be attending
- The Montreal Holocaust Museum field trip was approved unanimously, via a motion moved by K. Patel & seconded by S. Prahacs

Montreal Biodome

- Taking place on November 27, 2024
- Transportation: bus
- Cost: no cost to parents
- 60 students will be attending
- The Montreal Biodome field trip was approved unanimously, via a motion moved by E. Dawson & seconded by K. Patel

Annual Trip to New York (grade 8)

- Taking place June 18-20, 2025
- Transportation: coach bus
- Cost: \$675 per student (includes transportation, activities, hotel, insurance, breakfast)
- Ratio: 1/12

- First come first serve basis (max 90 students)
- Student participation for this field trip will be contingent upon their conduct record/behavioural standing
- The field trip to NY was approved unanimously, via a motion moved by K. Patel & seconded by S. Prahacs

6.2 Service Contracts

- No service contracts were mentioned

6.3 WWJR Budget

- The WWJR school budget was presented & reviewed in detail
- The WWJR school budget was approved unanimously, via a motion moved by K. Patel & seconded by S. Prahacs

6.4 New Start Time

- It was decided by the governing board that all future meetings will begin at 6:30 pm instead of 7:00 pm

7 Public Question Period

- No public attended the meeting therefore no questions were asked

8 Varia

- No varia was mentioned

9 Adjournment/Next Meeting Date

- A motion to adjourn the meeting at 7:42 pm was approved unanimously; the date of the next governing board meeting is January 29, 2025 @ 6:30 pm on Zoom

Respectfully submitted, by Sue Day

Approved _____

A. Haller, Principal

Approved _____

T. Minisini, Governing Board Chair